

## BMus(Hons) Popular Music Performance (with foundation year) - course specification

<b>Full Title of the Course &amp; Award</b>	BMus (Hons) in Popular Music Performance (with Foundation Year)
<b>Mode of Attendance</b>	Full-Time
<b>Length of course</b>	This course is taught as a four-year course at Foundation Year (level 3) and levels 4, 5 and 6. Or a three-year course at levels 4, 5 and 6.
<b>Start date</b>	2017
<b>Awarding Institution</b>	University of Sussex
<b>Teaching Institution</b>	BIMM Institute London
<b>UCAS Code</b>	W310
<b>Language of Study</b>	English
<b>Final Award</b>	Certificate of Higher Education (exit award only at level 4) Diploma of Higher Education (exit award only at level 5) Bachelor's Degree with Honours
<b>FHEQ Level</b>	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6
<b>Reference Points</b>	QAA Subject Benchmark in Music (2016) FHEQ (2008) QAA Quality Code (2014) QAA Guidance on Programme Specifications (2006) UoS Partnership Procedures (2010-11)
<b>Minimum Period of Registration</b>	For the three-year course at Foundation Year and levels 4,5, and 6: 3 years
<b>Maximum Period of Registration</b>	6 years (4-year Course)
<b>Admissions Criteria</b>	BMus (Hons) Popular Music Performance with foundation year- Level 3 entry Minimum of 2 A-levels at grade E or above (32 UCAS Points), OR BTEC Level 3 equivalent, and five GCSEs at a minimum grade of C/4, including English Language. Overseas students where English is not their native language must meet a minimum English language requirement of IELTS 6.5. We require a minimum of 6.0 to be achieved in each band.

**BMus (Hons) Popular Music Performance - Level 4 entry**

Minimum of 2 A-levels at grade C or above (64 UCAS Points), OR BTEC Level 3 equivalent, and five GCSEs at a minimum grade of C/4, including English Language.

Overseas students where English is not their native language must meet a minimum English language requirement of IELTS 6.5. We require a minimum of 6.0 to be achieved in each band.

**Date of Course**  
**Specification Revisions:**

Specification: October 2017

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## Course Structures

Foundation Year		
Module Name	Credits	Optionality
Instrument Techniques	20	Core
Music Styles	20	Core
Foundation Performance Studies	20	Core
Foundations of Music	20	Core
Music Reading	20	Core
Personal and Academic Development	20	Core
Year 1		
Module Name	Credits	Optionality
Techniques and Styles 1	20	Core
Performance Studies 1	20	Core
Ensemble Skills 1	20	Core
Musicianship	20	Core
Music Technology	20	Core
Music Business	20	Core
Year 2		
Module Name	Credits	Optionality
Techniques and Styles 2	20	Core
Performance Studies 2	30	Core
Ensemble Skills 2	30	Core
Cultural Perspectives	20	Core
Recording, Mixing and Production 1	20	Optional
Composing and Arranging	20	Optional
Creative Performance Technology	20	Optional
Year 3		
Module Name	Credits	Optionality
Performance Project	40	Core
Performance Studies 3	20	Core
Techniques and Styles 3	20	Core
Professional Development	20	Core
Recording, Mixing and Production 2	20	Optional
Composition for media	20	Optional
Music Teaching Practice	20	Optional
Analytical Perspectives	20	Optional

Each student takes 120 credits each year and will be required to have passed 360 credits to receive the full degree. Students must pass 120 credits each year to progress. The overall degree classification is based on grades achieved in year 2 and year 3.

In years two and three students choose one of the optional modules available.

## Timetables

Timetables are made available at enrolment. While every effort is made to make the timetables as student friendly as possible classes could be timetabled any time between 9am-6pm, Monday – Friday (9am -8pm at BIMM London only). Classes may also be at different BIMM buildings depending on tutor and resource availability.

On average, full time students will have around 9-11 class contact hours per week.

## Year Structure

Years at BIMM Institute are divided into three 10 week terms. The academic year usually starts late September/early October and runs until the end of June. The resit period is usually in August.

## Work Load

### Foundation Year

<b>Total Graded Assessments</b>	11
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<b>Timing of Graded Assessments</b>	
Term 1	0 Assessments
Term 2	5 Assessments
Term 3	6 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Instrument Techniques	Instrument technique Practical assessment (prescribed assignment and creative assignment)	20 minutes	Week 27-30	100%
Music Styles	Styles practical assessment 1	7 minutes	Week 20	40%
	Styles practical assessment 2	12 minutes	Week 27-30	60%
Foundation Performance Studies	Performance and Reflective Statement	5 minutes and 1000 words	Week 20	40%
	Performance	10-12 minutes	Week 30	60%
Foundations of Music	Written examination	60 minutes	Week 18	30%
	e-portfolio submission	2-3 minute song, 4-5 minute video presentation	Week 28	70%
Music Reading	Reading assessment 1	5 minutes	Week 20	30%
	Reading assessment 2	10 minutes	Week 30	70%
Personal and Academic Development	Practice Planner	750 words	Week 19	30%
	Essay	1500 words	Week 29	70%

<b>Total Teaching learning and Assessment</b>	258.5 Hrs
<b>Total Self-Directed Study</b>	935.5 Hrs

## Year 1

<b>Total Graded Assessments</b>	<b>11</b>
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<b>Timing of Graded Assessments</b>	
Term 1	1 Assessments
Term 2	4 Assessments
Term 3	6 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Techniques and Styles 1	Technical Assignment, Stylistic Demonstration and Creative Assignment	20 minutes	27-30 minutes	100%
Performance Studies 1	Performance and reflective statement	5 minutes and 1000 words	Week 20	40%
	Performance	10-12 minutes	Week 30	60%
Ensemble Skills 1	Individual reading assessment	6 minutes	Week 20	30%
	Reading, ensemble arrangement and performance	12 minutes and 8-16 bar score	Week 29-30	70%
Musicianship	Theory & Aural Written Exam 1	60 minutes	Week 19	40%
	Theory & Aural Written Exam 2	80 minutes	Week 30	60%
Music Technology	Song Submission	3 minutes	Week 18	30%
	Song submission and supporting statement	3-5 minutes and 1000 words	Week 29	70%
Music Business	Citation task	500 words	Week 9	10%
	Current Developments Essay	2500 words	Week 25	90%

<b>Total Teaching learning and Assessment</b>	<b>275.5 Hrs</b>
<b>Total Self-Directed Study</b>	<b>918.5 Hrs</b>

## Year 2

<b>Total Graded Assessments</b>	9
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<b>Timing of Graded Assessments</b>	
Term 1	0 Assessments
Term 2	4 Assessments
Term 3	5 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Performance Studies 2	Student selected song arrangements	10 minutes	Week 20	40%
	Prescribed song performance	15 minutes	Week 30	60%
Ensemble Skills 2	Time-released & unseen ensemble reading	10 minutes	Week 20	40%
	Musical directed performance	15 minutes	Week 29-30	60%
Techniques and Styles 2	Technical Assignment, Stylistic Demonstration and Creative Assignment	20 minutes	Week 27-30	100%
Cultural Perspectives	Short Essay	1000 words	Week 19	25%
	Long Essay	3500 words	Week 26	75%
<b>Optional Modules – Students choose one of the following</b>				
Recording, Mixing and Production 1	Timed Project	5 minutes	Week 19	30%
	Creative Project	5-7 minutes	Week 29	70%
Composing and Arranging	Arranging Project	32 bars & 500 words	Week 19	30%
	Composing & Arranging Project	5 minutes & 1000 words	Week 29	70%
Creative Performance Technology	Audio Portfolio & Performance Plan	1000 words and portfolio elements	Week 19	30%
	Live Technology Performance	5-7 minutes	Week 29	70%

<b>Total Teaching learning and Assessment</b>	243 Hrs
<b>Total Self-Directed Study</b>	952 Hrs



## Year 3

<b>Total Graded Assessments</b>	7-8
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<b>Timing of Graded Assessments</b>	
Term 1	1 Assessments
Term 2	1-2 Assessments
Term 3	6-7 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Performance Project	Essay, Portfolio & Performance	3000 words and 25-30 minutes	Weeks 27-30	100%
Performance Studies 3	Band Performance 1	10 minutes	Week 10	30%
	Band Performance 2	10 minutes	Week 20	30%
	Band Performance 3	10 minutes	Week 30	40%
Techniques and Styles 3	Technical Assignment, Stylistic Demonstration and Creative Assignment	20 minutes	Week 27-30	100%
Professional Development	Patchwork Text Assessment	3000 words	Week 25	100%
<b>Optional Modules – Students choose one of the following</b>				
Recording, Mixing and Production 2	Remix Submission	3-5 minutes	Week 19	30%
	Mixed and Mastered Audio Artefact	5-7 minutes	Week 29	70%
Composing for Media	Short Composition submission, with score	3 minutes	Week 19	30%
	Composition submission, with score and supporting statement	5-7 minutes & 1000 words	Week 29	70%
Music Teaching Practice	Practical Assessment	30 minutes	Week 22-27	50%
	Teaching Project Portfolio	2500 words	Week 28	50%
Analytical Perspectives	Essay	4000 words	Week 26	100%

<b>Total Teaching learning and Assessment</b>	171-178.5 Hrs
<b>Total Self-Directed Study</b>	1017.5 - 1025 Hrs

\*All details above are provided for guidance only but are believed to be accurate at the time of writing. Some figures could be affected by national holidays and exam timetables. If any modules are added or removed from the course before you start you will be informed prior to enrolment. Modifications may be made in line with our [course modification policy](#) this may result in slight adjustments to contact hours and assessments. Optional modules may not run if the number of student who wish to take the course are too low, in this case you will be contacted and offered alternative modules.

## Assessments

### Practical Exams

Practical exams ask you to demonstrate a practical skill under exam conditions. These practical skills could include things such as your ability to play your instrument, your ability to perform in an ensemble setting or your ability to produce a recording or operate hardware/software. The skill being tested will depend on the module and course being taken. Many practical assessments also contain a viva voce where the examiner will ask you questions regarding your exam and the related subject area.

### Written exams

Many students will be familiar with this type of assessment. Written exams at BIMM are often used for theory and listening modules and are sat under exam conditions. For more details on exam conditions please refer to appendix 2 of [Section 15: BIMM-University of Sussex Undergraduate Academic Regulations](#)

### Practical coursework

Practical coursework often asks you to demonstrate a practical skill but, unlike practical exams, you work on the assessment piece in self-directed study time and hand in the final assessment for marking. Examples of this type of assessment include writing a song or mixing a recording.

### Multimedia coursework

Multimedia coursework contains a mixture of elements some written and some practical. An example of this type of assessment is creating a 3-page newspaper layout containing text and visual elements. On some courses, you may have to do portfolio assessments which you compile a mixture of audio/visual and written elements together this is usually done using online portfolio software.

### Written coursework

Written course work is used in all BIMM courses and can take several forms.

- Research essays – in these assessments you will be expected to conduct research into the chosen topic. This could include secondary research (reading) or primary research (conducting original research such as focus groups/questionnaires etc.). You will then be required to write an essay based on this research, putting forward clear and concise arguments.
- Reflective essays – in these assessments you are required to reflect on your professional practice or development activities and identify areas for improvement. These essays do require you to engage in adequate research which will depend on what the subject of the reflective essay is.

- Dissertation/ Final year project – most courses have a large final year project which is double weighted. This is usually a combination of detailed research and reflective elements. Most courses require you to undertake an active project as the subject of your dissertation and this project is normally agreed with your tutor.
- Blog assessments – these assessments require you to submit regular written tasks normally to an online blog which are then combined to form the final assessment submission. These written tasks contain a mixture of reflective and research elements.
- Patchwork Text Assessments – these assessments are constructed from smaller written tasks given to the student throughout the year. The student then combines these smaller written tasks and submits them along with a final piece of writing that links the tasks together. These written tasks could be research or reflection based.
- Case Study – these assessments require you to research and write about a specific entity or section of the industry related to your course. For example, a case study of a record Label would require you to look at how the company works, what has made them successful etc.

In some cases, an assessment may combine two or more of these types of written work.

### Presentations

In these assessments, you will be asked to make a planned presentation to an assessor or panel of assessors. Some presentation assignments ask you to reflect on your practice on the course while others are more academically focused and require you to engage in rigorous research.

## Teaching and learning

### Teaching

BIMM encourages its staff to employ a wide range of learning and teaching techniques. We provide training for new staff and many of our tutors are qualified teachers as well as industry professionals.

Most lessons will be in classes of 10-25 students however this will depend on the number of students that apply for a course and the resources that are available at the BIMM College you are applying to.

There are some larger lectures for bigger modules which are shared across multiple courses. These classes are delivered in a more traditional university lecture style to large groups of students.

For more detail on the teaching and Learning methods BIMM employs please see our [Learning and Teaching Strategy](#).

### Self-directed study

All courses at BIMM have self-directed study hours associated with them. During this time, you are expected to be engaging in appropriate learning activities for your course. This could include practicing your instrument, conducting research, writing assignments and preparing for upcoming classes.

### Formative Assessment

BIMM has a number of mechanisms for formative assessment which allow you to gain feedback before the final exam or coursework deadline.

Many modules have formative assignments built into them. In some cases, these are ungraded and are there purely so you can improve your final submission. Some modules use graded formative assessment, in these cases the formative assessment is only worth a small percentage of your final mark.

In-class activities are also used as an opportunity to provide feedback to students. During lessons, there are often opportunities to receive feedback from peers as well as the tutors and some lessons are heavily focused toward providing students who perform or present their work with feedback to help them improve.

Students can also take advantage of BIMM's tutorial system to gain additional feedback. The tutorial system allows you to book 1 to 1 sessions with tutors. You can use these sessions to gain specific feedback on any aspect of your work.

### Work based Learning

The BA (hons) Event Management, BA (hons) Music Journalism and BA (hons) Music Business contain modules that require you to undertake work based learning.

During the second year of these courses you are expected to undertake a work experience placement for a minimum of 40 hours.

BIMM offers support in finding placements but students are responsible for arranging this work experience themselves in an area relevant to the course they are studying. If you choose a placement that is not local, you may incur travel costs. Most internships in the music industry are unpaid but you may be able to negotiate the paying of travel expenses.

## Staff

BIMM is proud of its long history of employing music industry professionals to teach at all our colleges. We believe that through this practice we provide the best opportunities to our students to learn from tutors who understand their goals and have the knowledge and experience necessary to help make them a reality.

More information can be found regarding our tutors on our [staff page](#).

Unfortunately, BMM cannot guarantee which tutor will be teaching on individual modules as this will depend on tutor availability and when classes are timetabled.

Sometimes tutors are granted leave to engage in industry activities such as going on tour, conducting research or other professional development activities. This is vital to ensure that our tutors can give students the most current information, and share recent experiences, regarding a music industry that is constantly evolving and expanding into new areas.

Whenever a tutor goes on leave, whether it is due to industry activities or unavoidable factors such as illness or maternity leave, BIMM endeavours to ensure that lessons are covered by an industry professional with relevant experience in the subject. Through this practice, we aim to provide high quality learning opportunities throughout your course of study at BIMM.

## Language

All qualifications at BIMM are taught and assessed in English

## Costs

### Tuition fees

Accurate tuition fees information can be found on our [finance page](#).

Proof of Student Loan or other funding body's acceptance of funding for the tuition fees, together with extent of funding provided must be received by BIMM Institute on or before 15th August. If such funding doesn't cover the full cost of your course of study a payment for the outstanding amount must be received by 15<sup>th</sup> August.

If you do not intend to apply for or are not eligible for a student loan/grant fees must be paid in full by 15<sup>th</sup> August.

Payment can be paid via debit/credit card at [www.bimm.co.uk/pay](http://www.bimm.co.uk/pay) or via bank transfer.

Any queries related to finance can be directed towards [Financeenquiries@bimm.co.uk](mailto:Financeenquiries@bimm.co.uk).

## Additional Costs

Students who are thinking of applying to BIMM should read the [Essential Equipment](#) document which outlines what is required to successfully study at BIMM.

Most BIMM Colleges provide a limited number of rehearsal rooms, and free access to rehearsal facilities in local venues, unfortunately these can become fully booked at peak times and, at some colleges, are not available outside BIMM opening hours. Depending on when you want to rehearse and the frequency with which you want to rehearse you may need to pay for private rehearsal space.

## Accommodation and Living Costs

Information about accommodation and living cost at each BIMM college can be found on the [Essential Documents](#) page.

## Disabled Access

### *BIMM Berlin*

Unfortunately, BIMM Berlin is currently not wheelchair accessible. Students who require wheelchair access are advised to apply to another BIMM college

### *BIMM Birmingham*

All teaching buildings at BIMM Birmingham are wheelchair accessible.

### *BIMM Brighton*

At BIMM Brighton the majority of teaching buildings are wheelchair accessible. However, our BIMM East building is currently not wheelchair accessible, this mainly affects Music Production courses. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Bristol*

All teaching buildings at BIMM Bristol are Wheelchair accessible, however some class rooms are not accessible, students who wish to study either Professional Musicianship (Drums) or Music Production are advised to apply to a different BIMM college if they require wheelchair access.

### *BIMM London*

The main teaching building at BIMM London is wheelchair accessible. Our smaller second building offers full access to the student café – however, a small number of tutorial and lecture rooms are not wheelchair accessible. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Manchester*

All teaching buildings at BIMM Manchester are wheelchair accessible

For more information and details of how to apply for support please see our student disability guides (<http://www.bimm.co.uk/student-disability-guides/>)

## BIMM Institute BA(Hons) Event Management Course Specification

<b>Full title of the course &amp; final award</b>	BA (Hons) in Event Management
<b>Mode of attendance</b>	Full-time
<b>Length of course</b>	Three years
<b>Start date</b>	Initial validation in 2013: first cohort 2013/14. Revalidated 2016/17.
<b>Awarding institution</b>	University of Sussex
<b>Teaching institution</b>	BIMM Brighton, BIMM Manchester, BIMM Bristol, BIMM London
<b>UCAS code (Brighton)</b>	UCAS Code: N820
<b>Language of study</b>	English
<b>Final award and exit awards</b>	Certificate of Higher Education (exit award only at Level 4) Diploma of Higher Education (exit award only at Level 5) Bachelor's Degree with Honours
<b>UK Framework for Higher Education Qualifications (FHEQ) level</b>	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6
<b>External reference points</b>	Quality Assurance Agency (QAA) Subject Benchmark in Hospitality, Sport & Tourism (2008) International Event Management Body of Knowledge (2012) QAA Quality Code (2015) University of Sussex Partnership Procedures (2015-16)
<b>Minimum period of registration</b>	3 years
<b>Maximum period of registration</b>	6 years
<b>Admissions criteria</b>	64 UCAS tariff points (2 A levels at grade C) An equivalent qualification or experiential learning is acceptable via our Accreditation of Prior and Experiential Learning (AP(E)L) processes.
<b>Date of Course Specification:</b>	November 2012, March 2013, April 2016.
<b>Revision:</b>	
<b>Revalidation:</b>	



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## Course Structure

Year 1		
Module Name	Credits	Optionality
Concert/Event Promotion & Tour Management	20	Core
Live Sound Technology	20	Core
Music Business	20	Core
Administration & Entrepreneurship	20	Core
Introducing Event Management	20	Core
Event Concept & Design	20	Core
Year 2		
Module Name	Credits	Optionality
Research Methods	20	Core
Engaging with Events (WBL)	20	Core
Events & The Audience	20	Core
Marketing & Media	20	Core
Event Logistics & Services	20	Core
Events in Context	20	Core
Year 3		
Module Name	Credits	Optionality
Professional Project	40	Core
Professional Development	20	Core
Financial Management & Funding	20	Core
Event Promotion & Digital Media	20	Core
Events & the Environment	20	Core

Each student takes 120 credits each year and will be required to have passed 360 credits to receive the full degree. Students must pass 120 credits each year to progress. The overall degree classification is based on grades achieved in year 2 and year 3.

## Timetables

Timetables are made available at enrolment. While every effort is made to make the timetables as student friendly as possible classes could be timetabled any time between 9am-6pm, Monday – Friday (9am -8pm at BIMM London only). Classes may also be at different BIMM buildings depending on tutor and resource availability.

On average, full time students will have around 9-11 class contact hours per week.

## Year Structure

Years at BIMM Institute are divided into three 10 week terms. The academic year usually starts late September/early October and runs until the end of June. The resit period is usually in August.

## Workload

### Year 1

<b>Total Graded Assessments</b>	8
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<b>Timing of Graded Assessments</b>	
Term 1	1-2 Assessments
Term 2	0-1 Assessments
Term 3	6 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Concert/Event Promotion & Tour Management	Group Presentation	15 minutes	Week 10 – 15	30%
	Concert/Event Plan	2000 words	Week 26	70%
Live Sound Technology	Practical Exam	20 minutes	Week 21 – 29	100%
Administration & Entrepreneurship	Business Plan	3000 words	Week 27	100%
Event concept and Design	Event design Case Study	3000 words	Week 26	100%
Introducing Event Management	Event Management Portfolio	3000 words	Week 27	100%
Music Business	Citation Task	500 words	Week 9	10%
	Current Developments Essay	2500 words	Week 25	90%

<b>Total Teaching learning and Assessment</b>	219 Hrs
<b>Total Self-Directed Study</b>	947 Hrs

## Year 2

<b>Total Graded Assessments</b>	<b>10</b>
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<b>Timing of Graded Assessments</b>	
Term 1	0 Assessments
Term 2	3-4 Assessments
Term 3	6-7 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Research Methods	Presentation	10 mins	Week 16-26	20%
	Research Project	3500 words	Week 27	80%
Events & the Audience	Crown Psychology Case Study	1500 words	Week 14	40%
	Crowd Management Plan	1500 words	Week 26	60%
Events in Context	Essay	3000 words	Week 25	100%
Engaging with Events (WBL)	WBL Event Portfolio	3000 words (plus appendices and evidence of 40 hours WBL)	Week 27	100%
Marketing & Media	Marketing Proposal	1500 words	Week 15	40%
	Marketing presentation	15 minutes	Week 22-27	60%
Event Logistics & Services	Outdoor Event Application	1500 words	Week 12	30%
	Outdoor Event Plan	2000 words	Week 25	70%

<b>Total Teaching learning and Assessment</b>	<b>225 Hrs</b>
<b>Total Self-Directed Study</b>	<b>960 Hrs</b>
<b>Total Work Based Learning</b>	<b>40 Hrs</b>

## Year 3

<b>Total Graded Assessments</b>	7
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<b>Timing of Graded Assessments</b>	
Term 1	1 Assessment
Term 2	1 Assessment
Term 3	5 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Professional Project (double credit module)	Project Proposal	1500 words	Week 10	15%
	Either: Project Report & Portfolio, or Project Dissertation	Either: 4500 words or 8000 words	Week 27	85%
Professional Development	Patchwork Text Assessment	3000 words	Week 25	100%
Financial Management & Funding	Event Budget	3000 words	Week 26	100%
Event Promotion & Digital Media	Digital Marketing Plan	3000 words	Week 26	100%
Events & the Environment	Event Sustainability Assessment	1500 words	Week 15	40%
	Sustainable Event Case Study	2000 words	Week 27	60%

<b>Total Teaching learning and Assessment</b>	175.5 Hrs
<b>Total Self-Directed Study</b>	1013 Hrs

\*All details above are provided for guidance only but are believed to be accurate at the time of writing. Some figures could be affected by national holidays and exam timetables. If any modules are added or removed from the course before you start you will be informed prior to enrolment. Modifications may be made in line with our [course modification policy](#) this may result in slight adjustments to contact hours and assessments. Optional modules may not run if the number of student who wish to take the course are too low, in this case you will be contacted and offered alternative modules.

## Assessments

### Practical Exams

Practical exams ask you to demonstrate a practical skill under exam conditions. These practical skills could include things such as your ability to play your instrument, your ability to perform in an ensemble setting or your ability to produce a recording or operate hardware/software. The skill being tested will depend on the module and course being taken. Many practical assessments also contain a viva voce where the examiner will ask you questions regarding your exam and the related subject area.

### Written exams

Many students will be familiar with this type of assessment. Written exams at BIMM are often used for theory and listening modules and are sat under exam conditions. For more details on exam conditions please refer to appendix 2 of [Section 15: BIMM-University of Sussex Undergraduate Academic Regulations](#)

### Practical coursework

Practical coursework often asks you to demonstrate a practical skill but, unlike practical exams, you work on the assessment piece in self-directed study time and hand in the final assessment for marking. Examples of this type of assessment include writing a song or mixing a recording.

### Multimedia coursework

Multimedia coursework contains a mixture of elements some written and some practical. An example of this type of assessment is creating a 3-page newspaper layout containing text and visual elements. On some courses, you may have to do portfolio assessments which you compile a mixture of audio/visual and written elements together this is usually done using online portfolio software.

### Written coursework

Written course work is used in all BIMM courses and can take several forms.

- Research essays – in these assessments you will be expected to conduct research into the chosen topic. This could include secondary research (reading) or primary research (conducting original research such as focus groups/questionnaires etc.). You will then be required to write an essay based on this research, putting forward clear and concise arguments.
- Reflective essays – in these assessments you are required to reflect on your professional practice or development activities and identify areas for improvement. These essays do require you to engage in adequate research which will depend on what the subject of the reflective essay is.

- Dissertation/ Final year project – most courses have a large final year project which is double weighted. This is usually a combination of detailed research and reflective elements. Most courses require you to undertake an active project as the subject of your dissertation and this project is normally agreed with your tutor.
- Blog assessments – these assessments require you to submit regular written tasks normally to an online blog which are then combined to form the final assessment submission. These written tasks contain a mixture of reflective and research elements.
- Patchwork Text Assessments – these assessments are constructed from smaller written tasks given to the student throughout the year. The student then combines these smaller written tasks and submits them along with a final piece of writing that links the tasks together. These written tasks could be research or reflection based.
- Case Study – these assessments require you to research and write about a specific entity or section of the industry related to your course. For example, a case study of a record Label would require you to look at how the company works, what has made them successful etc.

In some cases, an assessment may combine two or more of these types of written work.

### Presentations

In these assessments, you will be asked to make a planned presentation to an assessor or panel of assessors. Some presentation assignments ask you to reflect on your practice on the course while others are more academically focused and require you to engage in rigorous research.

## Teaching and learning

### Teaching

BIMM encourages its staff to employ a wide range of learning and teaching techniques. We provide training for new staff and many of our tutors are qualified teachers as well as industry professionals.

Most lessons will be in classes of 10-25 students however this will depend on the number of students that apply for a course and the resources that are available at the BIMM College you are applying to.

There are some larger lectures for bigger modules which are shared across multiple courses. These classes are delivered in a more traditional university lecture style to large groups of students.

For more detail on the teaching and Learning methods BIMM employs please see our [Learning and Teaching Strategy](#).

### Self-directed study

All courses at BIMM have self-directed study hours associated with them. During this time, you are expected to be engaging in appropriate learning activities for your course. This could include practicing your instrument, conducting research, writing assignments and preparing for upcoming classes.

### Formative Assessment

BIMM has a number of mechanisms for formative assessment which allow you to gain feedback before the final exam or coursework deadline.

Many modules have formative assignments built into them. In some cases, these are ungraded and are there purely so you can improve your final submission. Some modules use graded formative assessment, in these cases the formative assessment is only worth a small percentage of your final mark.

In-class activities are also used as an opportunity to provide feedback to students. During lessons, there are often opportunities to receive feedback from peers as well as the tutors and some lessons are heavily focused toward providing students who perform or present their work with feedback to help them improve.

Students can also take advantage of BIMM's tutorial system to gain additional feedback. The tutorial system allows you to book 1 to 1 sessions with tutors. You can use these sessions to gain specific feedback on any aspect of your work.

### Work based Learning

The BA (hons) Event Management, BA (hons) Music Journalism and BA (hons) Music Business contain modules that require you to undertake work based learning.

During the second year of these courses you are expected to undertake a work experience placement for a minimum of 40 hours.



BIMM offers support in finding placements but students are responsible for arranging this work experience themselves in an area relevant to the course they are studying. If you choose a placement that is not local, you may incur travel costs. Most internships in the music industry are unpaid but you may be able to negotiate the paying of travel expenses.

## Staff

BIMM is proud of its long history of employing music industry professionals to teach at all our colleges. We believe that through this practice we provide the best opportunities to our students to learn from tutors who understand their goals and have the knowledge and experience necessary to help make them a reality.

More information can be found regarding our tutors on our [staff page](#).

Unfortunately, BMM cannot guarantee which tutor will be teaching on individual modules as this will depend on tutor availability and when classes are timetabled.

Sometimes tutors are granted leave to engage in industry activities such as going on tour, conducting research or other professional development activities. This is vital to ensure that our tutors can give students the most current information, and share recent experiences, regarding a music industry that is constantly evolving and expanding into new areas.

Whenever a tutor goes on leave, whether it is due to industry activities or unavoidable factors such as illness or maternity leave, BIMM endeavours to ensure that lessons are covered by an industry professional with relevant experience in the subject. Through this practice, we aim to provide high quality learning opportunities throughout your course of study at BIMM.

## Language

All qualifications at BIMM are taught and assessed in English

## Costs

### Tuition fees

Accurate tuition fees information can be found on our [finance page](#).

Proof of Student Loan or other funding body's acceptance of funding for the tuition fees, together with extent of funding provided must be received by BIMM Institute on or before 15th August. If such funding doesn't cover the full cost of your course of study a payment for the outstanding amount must be received by 15<sup>th</sup> August.

If you do not intend to apply for or are not eligible for a student loan/grant fees must be paid in full by 15<sup>th</sup> August.

Payment can be paid via debit/credit card at [www.bimm.co.uk/pay](http://www.bimm.co.uk/pay) or via bank transfer.

Any queries related to finance can be directed towards [Financeenquiries@bimm.co.uk](mailto:Financeenquiries@bimm.co.uk).

## Additional Costs

Students who are thinking of applying to BIMM should read the [Essential Equipment](#) document which outlines what is required to successfully study at BIMM.

Most BIMM Colleges provide a limited number of rehearsal rooms, and free access to rehearsal facilities in local venues, unfortunately these can become fully booked at peak times and, at some colleges, are not available outside BIMM opening hours. Depending on when you want to rehearse and the frequency with which you want to rehearse you may need to pay for private rehearsal space.

## Accommodation and Living Costs

Information about accommodation and living cost at each BIMM college can be found on the [Essential Documents](#) page.

## Disabled Access

### *BIMM Berlin*

Unfortunately, BIMM Berlin is currently not wheelchair accessible. Students who require wheelchair access are advised to apply to another BIMM college

### *BIMM Birmingham*

All teaching buildings at BIMM Birmingham are wheelchair accessible.

### *BIMM Brighton*

At BIMM Brighton the majority of teaching buildings are wheelchair accessible. However, our BIMM East building is currently not wheelchair accessible, this mainly affects Music Production courses. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Bristol*

All teaching buildings at BIMM Bristol are Wheelchair accessible, however some class rooms are not accessible, students who wish to study either Professional Musicianship (Drums) or Music Production are advised to apply to a different BIMM college if they require wheelchair access.

### *BIMM London*

The main teaching building at BIMM London is wheelchair accessible. Our smaller second building offers full access to the student café – however, a small number of tutorial and lecture rooms are not wheelchair accessible. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Manchester*

All teaching buildings at BIMM Manchester are wheelchair accessible

For more information and details of how to apply for support please see our student disability guides (<http://www.bimm.co.uk/student-disability-guides/>)

## BIMM Institute BA(Hons) Music Business Course Specification

<b>Full title of the course &amp; award</b>	BA (Hons) in Music Business
<b>Mode of attendance</b>	Full-time
<b>Length of course</b>	Three years.
<b>Start date</b>	Initial validation 2013: first cohort 2013-14; revalidation 2016-17.
<b>Awarding institution</b>	University of Sussex
<b>Teaching institution</b>	BIMM Institute Brighton; BIMM Institute Manchester; BIMM Institute Bristol; BIMM Institute Birmingham; BIMM Institute London; BIMM Institute Berlin
<b>UCAS code (Brighton)</b>	Course: N826
<b>Language of study</b>	English
<b>Final award</b>	Certificate of Higher Education (exit award only at level 4) Diploma of Higher Education (exit award only at level 5) Bachelors Degree with Honours
<b>UK Framework for Higher Education Qualifications (FHEQ) level</b>	120 credits at level four 120 credits at level five 120 credits at level six
<b>External reference points</b>	Quality Assurance Agency (QAA) Subject Benchmark in General Business & Management (2015) QAA Quality Code (2017) UoS Partnership Procedures (2017-18)
<b>Minimum period of registration</b>	Three years
<b>Maximum period of registration</b>	Six years
<b>Admissions criteria</b>	64 UCAS tariff points (2 A levels at grade C) An equivalent qualification or experiential learning is acceptable via our Accreditation of Prior and Experiential Learning (AP(E)L) processes.
<b>Date of Course Specification:</b>	November 2012
<b>Revisions:</b>	March 2013, August 2015, April 2016

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## Course Structures

### BA (hons) Music Business

Year 1		
Module Name	Credits	Optionality
Concert/Event Promotion & Tour Management	20	Core
Live Sound Technology	20	Core
Music Business	20	Core
Administration & Entrepreneurship	20	Core
Introduction to Digital Music	20	Core
Artist Development & Management	20	Core
Year 2		
Module Name	Credits	Optionality
Research Methods	20	Core
Engaging with Industry (WBL)	20	Core
Cultural Perspectives	20	Core
Marketing & Media	20	Core
Sound Recording Technology	20	Core
Music Publishing	20	Core
Year 3		
Module Name	Credits	Optionality
Professional Project	40	Core
Professional Development	20	Core
Analytical Perspectives	20	Core
Music Event Management	20	Core
Music Futures	20	Core

Each student takes 120 credits each year and will be required to have passed 360 credits to receive the full degree. Students must pass 120 credits each year to progress. The overall degree classification is based on grades achieved in year 2 and year 3.

## Timetables

Timetables are made available at enrolment. While every effort is made to make the timetables as student friendly as possible classes could be timetabled any time between 9am-6pm, Monday – Friday (9am -8pm at BIMM London, BIMM Brighton only). Classes may also be at different BIMM buildings depending on tutor and resource availability.

On average, full time students will have around 9-11 class contact hours per week.

## Year Structure

Years at BIMM Institute are divided into three 10 week terms. The academic year usually starts late September/early October and runs until the end of June. The resit period is usually in August.

## Work Load

### Year 1

<b>Total Graded Assessments</b>	<b>8</b>
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Module	Mode of assessment	Duration or word length	Submission Week	Weighting
Concert/Event Promotion & Tour Management	Group Presentation	15 minutes	Week 10-15	30%
	Concert/Event Plan	2000 words	Week 26	70%
Live Sound Technology	Practical Exam	20 mins	Week 21-29	100%
Administration & Entrepreneurship	Business Plan	3000 words	Week 27	100%
Introduction to Digital Music	Digital Music Case Study	3000 words	Week 26	100%
Artist Development & Management	Artist Development Portfolio	3000 words	Week 27	100%
Music Business	Citation Task	500 words	Week 9	10%
	Current Developments Essay	2500 words	Week 25	90%

Timing of Graded Assessments	
Term 1	1-2 Assessments
Term 2	0-1 Assessments
Term 3	6 Assessments

<b>Total Teaching learning and Assessment</b>	219 Hrs
<b>Total Self-Directed Study</b>	947 Hrs

## Year 2

<b>Total Graded Assessments</b>	<b>10</b>
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Module	Mode of assessment	Duration or word length	Submission Week	Weighting
Research Methods	Presentation	10 mins	Week 16-26	20%
	Research Project	3500 words	Week 27	80%
Engaging with Industry (WBL)	Work Based Learning Portfolio	3000 words (plus appendices and evidence of 40 hours WBL)	Week 27	100%
Marketing & Media	Marketing Proposal	1500 words	Week 15	40%
	Marketing Presentation	15 minutes	Week 22-27	60%
Cultural Perspectives	Short Essay	1000 words	Week 19	25%
	Long Essay	3000 words	Week 26	75%
Sound Recording Technology	Technology Research Assignment	2000 words	Week 14	50%
	Practical Exam	20 minutes	Week 21-29	50%
Music Publishing	Business Report	3500 words	Week 25	100%

Timing of Graded Assessments	
Term 1	0 Assessments
Term 2	3-4 Assessments
Term 3	6-7 Assessments

<b>Total Teaching learning and Assessment</b>	225 Hrs
<b>Total Self-Directed Study</b>	960 Hrs
<b>Total Work Based Learning</b>	40 Hrs

## Year 3

<b>Total Graded Assessments</b>	6
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Module	Mode of assessment	Duration or word length	Submission Week	Weighting
Professional Project (double credit module)	A1 Project Proposal (1500 words)	1500 words	Week 10	15%
	Either: Project Report & Portfolio, Or: Project Dissertation	Either: 4500 words or 8000 words	Week 27	85%
Professional Development	Patchwork Text Assessment	3000 words	Week 25	100%
Analytical Perspectives	Essay	3000 words	Week 26	100%
Music Futures	Digital Music Release Portfolio	3500 words	Week 26	100%
Music Event Management	Event Management Case Study	3500 words	Week 25	100%

<b>Timing of Graded Assessments</b>	
Term 1	1 Assessment
Term 2	0 Assessments
Term 3	5 Assessments

<b>Total Teaching learning and Assessment</b>	187.5 Hrs
<b>Total Self-Directed Study</b>	1017 Hrs

\*All details above are provided for guidance only but are believed to be accurate at the time of writing. Some figures could be affected by national holidays and exam timetables. If any modules are added or removed from the course before you start you will be informed prior to enrolment. Modifications may be made in line with our [course modification policy](#) this may result in slight adjustments to contact hours and assessments. Optional modules may not run if the number of student who wish to take the course are too low, in this case you will be contacted and offered alternative modules.



## Assessments

### Practical Exams

Practical exams ask you to demonstrate a practical skill under exam conditions. These practical skills could include things such as your ability to play your instrument, your ability to perform in an ensemble setting or your ability to produce a recording or operate hardware/software. The skill being tested will depend on the module and course being taken. Many practical assessments also contain a viva voce where the examiner will ask you questions regarding your exam and the related subject area.

### Written exams

Many students will be familiar with this type of assessment. Written exams at BIMM are often used for theory and listening modules and are sat under exam conditions. For more details on exam conditions please refer to appendix 2 of [Section 15: BIMM-University of Sussex Undergraduate Academic Regulations](#)

### Practical coursework

Practical coursework often asks you to demonstrate a practical skill but, unlike practical exams, you work on the assessment piece in self-directed study time and hand in the final assessment for marking. Examples of this type of assessment include writing a song or mixing a recording.

### Multimedia coursework

Multimedia coursework contains a mixture of elements some written and some practical. An example of this type of assessment is creating a 3-page newspaper layout containing text and visual elements. On some courses, you may have to do portfolio assessments which you compile a mixture of audio/visual and written elements together this is usually done using online portfolio software.

### Written coursework

Written course work is used in all BIMM courses and can take several forms.

- Research essays – in these assessments you will be expected to conduct research into the chosen topic. This could include secondary research (reading) or primary research (conducting original research such as focus groups/questionnaires etc.). You will then be required to write an essay based on this research, putting forward clear and concise arguments.
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## Accommodation and Living Costs

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## Disabled Access

### *BIMM Berlin*

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All teaching buildings at BIMM Birmingham are wheelchair accessible.

### *BIMM Brighton*

At BIMM Brighton the majority of teaching buildings are wheelchair accessible. However, our BIMM East building is currently not wheelchair accessible, this mainly affects Music Production courses. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

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## BA(Hons) Music Journalism-Course Specification

<b>Full Title of the Course &amp; Award</b>	BA (Hons) in Music Journalism
<b>Mode of Attendance</b>	Full-time
<b>Length of course</b>	Three years
<b>Start date</b>	Initial validation 2014: first cohort 2015/16.
<b>Awarding Institution</b>	University of Sussex
<b>Teaching Institution</b>	BIMM Institute Brighton, BIMM Institute Manchester, BIMM Institute London
<b>UCAS Code</b>	P500
<b>Language of Study</b>	English
<b>Final Award</b>	Certificate of Higher Education (exit award only at level 4) Diploma of Higher Education (exit award only at level 5) Bachelors Degree with Honours
<b>FHEQ Level</b>	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6
<b>Reference Points</b>	QAA Subject Benchmark in Communication, media, film and cultural studies (2008) QAA UK Quality Code (2012) UoS Partnership Procedures (2011-12)
<b>Minimum Period of Registration</b>	For the three-year course at levels 4,5, and 6: 3 years
<b>Maximum Period of Registration</b>	6 years (3 year Course)
<b>Admissions Criteria</b>	Minimum of 96 UCAS points to include 2 A-levels at grade A-C, OR BTEC Extended Diploma at MMM, and five GCSEs at a minimum grade of C/4, including English Language. Overseas students where English is not their native language must meet a minimum English language requirement of IELTS 6.5. We require a minimum of 6.0 to be achieved in each band.
<b>Date of Course Specification:</b>	September 2015
<b>Revisions:</b>	

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## Course Structure

Year 1		
Module Name	Credits	Optionality
Music Business	20	Core
Introduction to Music Journalism	20	Core
Journalism in Context	20	Core
Music Journalism Techniques	20	Core
Writing for the Music Industry	20	Core
Music and Digital Media	20	Core
Year 2		
Module Name	Credits	Optionality
Engaging with Industry	20	Core
Research Methods	20	Core
Cultural Perspectives	20	Core
Artist Development & PR	20	Core
Music Journalism: Principles, Ethics and Law	20	Core
Digital Multimedia Production	20	Core
Year 3		
Module Name	Credits	Optionality
Professional Project	40	Core
Analytical Perspectives	20	Core
Professional Development	20	Core
Creative Entrepreneurship	20	Core
Global Communication	20	Core

Each student takes 120 credits each year and will be required to have passed 360 credits to receive the full degree. Students must pass 120 credits each year to progress. The overall degree classification is based on grades achieved in year 2 and year 3.

## Timetables

Timetables are made available at enrolment. While every effort is made to make the timetables as student friendly as possible classes could be timetabled any time between 9am-6pm, Monday – Friday (9am -8pm at BIMM London only). Classes may also be at different BIMM buildings depending on tutor and resource availability.

On average, full time students will have around 9-11 class contact hours per week.

## Year Structure

Years at BIMM Institute are divided into three 10 week terms. The academic year usually starts late September/early October and runs until the end of June. The resit period is usually in August.



## Workload

### Year 1

<b>Total Graded Assessments</b>	10
---------------------------------	----

<b>Timing of Graded Assessments</b>	
Term 1	2 Assessment
Term 2	3 Assessments
Term 3	5 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Music and Digital Media	Project Proposal	5 minutes	Week 15	10%
	Music & Digital Media Project	2500 words	Week 25	90%
Introduction to Music Journalism	Industry Report Proposal	5 minutes	Week 6	10%
	Industry Report	1500 words	Week 13	90%
Journalism in Context	AV Presentation	10 minutes	Week 19	10%
	Long Essay	3000 words	Week 27	90%
Music Journalism Techniques	Portfolio	16 pages	Week 28	100%
Writing for the Music Industry	Blog or Fanzine	1500 words	Week 25	100%
Music Business	Citation Task	500 words	Week 9	10%
	Current Developments Essay	2500 words	Week 25	90%

<b>Total Teaching learning and Assessment</b>	222 Hrs
<b>Total Self-Directed Study</b>	966 Hrs

## Year 2

<b>Total Graded Assessments</b>	<b>11</b>
---------------------------------	-----------

<b>Timing of Graded Assessments</b>	
Term 1	0 Assessments
Term 2	4-5 Assessments
Term 3	6-7 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Research Methods	Presentation	10 minutes	Week 16-26	20%
	Research Project	3500 words	Week 27	80%
Cultural Perspectives	Short Essay	1000 words	Week 19	25%
	Long Essay	3000 words	Week 26	75%
Artist Development & PR	Campaign Presentation	5 minutes	Week 11-15	10%
	PR Campaign Report	1500 words	Week 25	90%
Engaging with Industry (WBL)	WBL Portfolio	3000 words	Week 29	100%
Music Journalism: Principles, Ethics and Law	Music Project Proposal	5 minutes	Week 11-15	10%
	Music Project	16 page magazine or webpage equivalent.	Week 25	90%
Digital Multimedia Production	Peer Assessed Proposal	5 minutes	Week 11-15	10%
	Digital Media Project	2500 words	Week 25	90%

<b>Total Teaching learning and Assessment</b>	225 Hrs
<b>Total Self-Directed Study</b>	960 Hrs
<b>Work Based Learning</b>	40 Hrs

## Year 3

<b>Total Graded Assessments</b>	7
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<b>Timing of Graded Assessments</b>	
Term 1	1 Assessment
Term 2	1 Assessments
Term 3	5 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Professional Project (double credit module)	Project Proposal	1500 words	Week 10	15%
	Either: Project Report & Portfolio, Or: Project Dissertation	Either: 4500 words + Evidence, or 8000 words	Week 28	85%
Professional Development	Patchwork Text Assessment	3000 words	Week 28	100%
Analytical Perspectives	Essay	3000 words	Week 26	100%
Creative Entrepreneurship	The Pitch Presentation	15 minutes	Week 11-15	30%
	2x features + CV and website	2000 words	Week 25	70%
Global Communication	Digital Portfolio and Critical Commentary	5000 words	Week 27	100%

<b>Total Teaching learning and Assessment</b>	169.5 Hrs
<b>Total Self-Directed Study</b>	1018 Hrs

\*All details above are provided for guidance only but are believed to be accurate at the time of writing. Some figures could be affected by national holidays and exam timetables. If any modules are added or removed from the course before you start you will be informed prior to enrolment. Modifications may be made in line with our [course modification policy](#) this may result in slight adjustments to contact hours and assessments. Optional modules may not run if the number of student who wish to take the course are too low, in this case you will be contacted and offered alternative modules.

## Assessments

### Practical Exams

Practical exams ask you to demonstrate a practical skill under exam conditions. These practical skills could include things such as your ability to play your instrument, your ability to perform in an ensemble setting or your ability to produce a recording or operate hardware/software. The skill being tested will depend on the module and course being taken. Many practical assessments also contain a viva voce where the examiner will ask you questions regarding your exam and the related subject area.

### Written exams

Many students will be familiar with this type of assessment. Written exams at BIMM are often used for theory and listening modules and are sat under exam conditions. For more details on exam conditions please refer to appendix 2 of [Section 15: BIMM-University of Sussex Undergraduate Academic Regulations](#)

### Practical coursework

Practical coursework often asks you to demonstrate a practical skill but, unlike practical exams, you work on the assessment piece in self-directed study time and hand in the final assessment for marking. Examples of this type of assessment include writing a song or mixing a recording.

### Multimedia coursework

Multimedia coursework contains a mixture of elements some written and some practical. An example of this type of assessment is creating a 3-page newspaper layout containing text and visual elements. On some courses, you may have to do portfolio assessments which you compile a mixture of audio/visual and written elements together this is usually done using online portfolio software.

### Written coursework

Written course work is used in all BIMM courses and can take several forms.

- Research essays – in these assessments you will be expected to conduct research into the chosen topic. This could include secondary research (reading) or primary research (conducting original research such as focus groups/questionnaires etc.). You will then be required to write an essay based on this research, putting forward clear and concise arguments.
- Reflective essays – in these assessments you are required to reflect on your professional practice or development activities and identify areas for improvement. These essays do require you to engage in adequate research which will depend on what the subject of the reflective essay is.

- Dissertation/ Final year project – most courses have a large final year project which is double weighted. This is usually a combination of detailed research and reflective elements. Most courses require you to undertake an active project as the subject of your dissertation and this project is normally agreed with your tutor.
- Blog assessments – these assessments require you to submit regular written tasks normally to an online blog which are then combined to form the final assessment submission. These written tasks contain a mixture of reflective and research elements.
- Patchwork Text Assessments – these assessments are constructed from smaller written tasks given to the student throughout the year. The student then combines these smaller written tasks and submits them along with a final piece of writing that links the tasks together. These written tasks could be research or reflection based.
- Case Study – these assessments require you to research and write about a specific entity or section of the industry related to your course. For example, a case study of a record Label would require you to look at how the company works, what has made them successful etc.

In some cases, an assessment may combine two or more of these types of written work.

### Presentations

In these assessments, you will be asked to make a planned presentation to an assessor or panel of assessors. Some presentation assignments ask you to reflect on your practice on the course while others are more academically focused and require you to engage in rigorous research.

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### Teaching

BIMM encourages its staff to employ a wide range of learning and teaching techniques. We provide training for new staff and many of our tutors are qualified teachers as well as industry professionals.

Most lessons will be in classes of 10-25 students however this will depend on the number of students that apply for a course and the resources that are available at the BIMM College you are applying to.

There are some larger lectures for bigger modules which are shared across multiple courses. These classes are delivered in a more traditional university lecture style to large groups of students.

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All courses at BIMM have self-directed study hours associated with them. During this time, you are expected to be engaging in appropriate learning activities for your course. This could include practicing your instrument, conducting research, writing assignments and preparing for upcoming classes.

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BIMM has a number of mechanisms for formative assessment which allow you to gain feedback before the final exam or coursework deadline.

Many modules have formative assignments built into them. In some cases, these are ungraded and are there purely so you can improve your final submission. Some modules use graded formative assessment, in these cases the formative assessment is only worth a small percentage of your final mark.

In-class activities are also used as an opportunity to provide feedback to students. During lessons, there are often opportunities to receive feedback from peers as well as the tutors and some lessons are heavily focused toward providing students who perform or present their work with feedback to help them improve.

Students can also take advantage of BIMM's tutorial system to gain additional feedback. The tutorial system allows you to book 1 to 1 sessions with tutors. You can use these sessions to gain specific feedback on any aspect of your work.

### Work based Learning

The BA (hons) Event Management, BA (hons) Music Journalism and BA (hons) Music Business contain modules that require you to undertake work based learning.

During the second year of these courses you are expected to undertake a work experience placement for a minimum of 40 hours.

BIMM offers support in finding placements but students are responsible for arranging this work experience themselves in an area relevant to the course they are studying. If you choose a placement that is not local, you may incur travel costs. Most internships in the music industry are unpaid but you may be able to negotiate the paying of travel expenses.

## Staff

BIMM is proud of its long history of employing music industry professionals to teach at all our colleges. We believe that through this practice we provide the best opportunities to our students to learn from tutors who understand their goals and have the knowledge and experience necessary to help make them a reality.

More information can be found regarding our tutors on our [staff page](#).

Unfortunately, BMM cannot guarantee which tutor will be teaching on individual modules as this will depend on tutor availability and when classes are timetabled.

Sometimes tutors are granted leave to engage in industry activities such as going on tour, conducting research or other professional development activities. This is vital to ensure that our tutors can give students the most current information, and share recent experiences, regarding a music industry that is constantly evolving and expanding into new areas.

Whenever a tutor goes on leave, whether it is due to industry activities or unavoidable factors such as illness or maternity leave, BIMM endeavours to ensure that lessons are covered by an industry professional with relevant experience in the subject. Through this practice, we aim to provide high quality learning opportunities throughout your course of study at BIMM.

## Language

All qualifications at BIMM are taught and assessed in English

## Costs

### Tuition fees

Accurate tuition fees information can be found on our [finance page](#).

Proof of Student Loan or other funding body's acceptance of funding for the tuition fees, together with extent of funding provided must be received by BIMM Institute on or before 15th August. If such funding doesn't cover the full cost of your course of study a payment for the outstanding amount must be received by 15<sup>th</sup> August.

If you do not intend to apply for or are not eligible for a student loan/grant fees must be paid in full by 15<sup>th</sup> August.

Payment can be paid via debit/credit card at [www.bimm.co.uk/pay](http://www.bimm.co.uk/pay) or via bank transfer.

Any queries related to finance can be directed towards [Financeenquiries@bimm.co.uk](mailto:Financeenquiries@bimm.co.uk).

## Additional Costs

Students who are thinking of applying to BIMM should read the [Essential Equipment](#) document which outlines what is required to successfully study at BIMM.

Most BIMM Colleges provide a limited number of rehearsal rooms, and free access to rehearsal facilities in local venues, unfortunately these can become fully booked at peak times and, at some colleges, are not available outside BIMM opening hours. Depending on when you want to rehearse and the frequency with which you want to rehearse you may need to pay for private rehearsal space.

## Accommodation and Living Costs

Information about accommodation and living cost at each BIMM college can be found on the [Essential Documents](#) page.

## Disabled Access

### *BIMM Berlin*

Unfortunately, BIMM Berlin is currently not wheelchair accessible. Students who require wheelchair access are advised to apply to another BIMM college

### *BIMM Birmingham*

All teaching buildings at BIMM Birmingham are wheelchair accessible.

### *BIMM Brighton*

At BIMM Brighton the majority of teaching buildings are wheelchair accessible. However, our BIMM East building is currently not wheelchair accessible, this mainly affects Music Production courses. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Bristol*

All teaching buildings at BIMM Bristol are Wheelchair accessible, however some class rooms are not accessible, students who wish to study either Professional Musicianship (Drums) or Music Production are advised to apply to a different BIMM college if they require wheelchair access.

### *BIMM London*

The main teaching building at BIMM London is wheelchair accessible. Our smaller second building offers full access to the student café – however, a small number of tutorial and lecture rooms are not wheelchair accessible. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Manchester*

All teaching buildings at BIMM Manchester are wheelchair accessible

For more information and details of how to apply for support please see our student disability guides (<http://www.bimm.co.uk/student-disability-guides/>)



## BA(Hons) Music Production – Course Specification

<b>Full Title of the Course &amp; Award</b>	BA (Hons) in Music Production
<b>Mode of Attendance</b>	Full-time
<b>Length of course</b>	This course is taught as a three-year course at levels 4, 5 and 6.
<b>Start date</b>	Initial validation of three-year course in 2013: first cohort 2013/14. This revalidation commences 2016/17
<b>Awarding Institution</b>	University of Sussex
<b>Teaching Institution</b>	BIMM Institute Brighton, BIMM Institute Manchester, BIMM Institute Bristol, BIMM Institute Berlin, BIMM Institute London, BIMM Institute Birmingham
<b>UCAS Code</b>	W373
<b>Language of Study</b>	English
<b>Final Award</b>	Certificate of Higher Education (exit award – min 120 credits) Diploma of Higher Education (exit award - min 240 credits ) Bachelors Degree with Honours (360 credits)
<b>FHEQ Level</b>	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6
<b>Reference Points</b>	QAA Subject Benchmark in Music (2008) QAA UK Quality Code (2012) UoS Partnership Procedures (2011-12)
<b>Minimum Period of Registration</b>	3 years
<b>Maximum Period of Registration</b>	6 years (3 year Course)
<b>Admissions Criteria</b>	64 UCAS tariff points (2 A levels at grade C) An equivalent qualification or experiential learning is acceptable via our AP(E)L processes for applicants aged 19+
<b>Date of Course Specification: Revisions:</b>	Specification: September 2012 Revision: August 2013, November 2014 Revalidation: January 2016

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## Course Structure

### BA (hons) Music Production

Year 1		
Module Name	Credits	Optionality
Audio Theory and Acoustics	20	Core
Computer Music Production 1	20	Core
Creative Sound Studies	20	Core
Mixing and Arrangement	20	Core
Studio Engineering	20	Core
Music Business	20	Core
Year 2		
Module Name	Credits	Optionality
Music Production in Context	20	Core
Music and Sound for the Moving Image	20	Core
Sound Studio Production	20	Core
Computer Music Production 2	20	Core
Music Production Industry	20	Core
Computer Music Performance	20	Optional
Live Sound Production	20	Optional
Year 3		
Module Name	Credits	Optionality
Audio Post Production	40	Core
Production Project	20	Core
Professional Development	20	Core
Computer Music Design	20	Optional (Group A)
Sound & Music for Games	20	Optional (Group A)
Immersive Environments	20	Optional (Group B)
Video & Multimedia Production	20	Optional (Group B)

Each student takes 120 credits each year and will be required to have passed 360 credits to receive the full degree. Students must pass 120 credits each year to progress. The overall degree classification is based on grades achieved in year 2 and year 3.

In year two students choose one of the optional modules available.

In year three students choose one optional module from Group A and one optional module from Group B

## Timetables

Timetables are made available at enrolment. While every effort is made to make the timetables as student friendly as possible classes could be timetabled any time between 9am-6pm, Monday – Friday (9am -8pm at BIMM London only). Classes may also be at different BIMM buildings depending on tutor and resource availability.

On average, full time students will have around 9-11 class contact hours per week.

## Year Structure

Years at BIMM Institute are divided into three 10 week terms. The academic year usually starts late September/early October and runs until the end of June. The resit period is usually in August.

## Work Load

### Year 1

Total Graded Assessments	11
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Timing of Graded Assessments	
Term 1	4 Assessments (3 BIMM Manchester)
Term 2	3 Assessments
Term 3	4 Assessments (5 BIMM Manchester)

Module	Mode of assessment	Duration or word length	Submission Week	Weighting
Studio Engineering	Studio Engineering Practical Assessment	30 mins	Week 9-10	30%
	Recording Portfolio and Audio-Visual Reflective Analysis	8 minutes & 10-15 minutes	Week 26	70%
Audio theory & Acoustics	Studio Design Project	3000 words	Week 26	100%
Computer Music Production 1	Audio Edit and Audio-Visual Descriptive Video	1:30 minutes and 5-10 minutes	Week 6	30%
	DAW Project and Audio-Visual Reflective Analysis	4-6 minutes and 10-15 minutes	Week 13	70%
Creative Sound Studies	Sound Manipulation Composition and Audio-Visual Descriptive Video	2-3 minutes and 5-10 minutes	Week 19 (Week 6 BIMM Bristol)	30%
	Creative Sound Project and Reflective Analysis	4-6 minutes and 1500 words	Week 25 (Week 12 BIMM Bristol)	70%
Music Business	Citation Task	500 words	Week 9	10%
	Current Developments Essay	2500 words	Week 25	90%
Mixing and Arrangement	Mix and Audio-Visual Descriptive Video	2-4 minutes and 5-10 minutes	Week 7 (Week 20 BIMM Bristol and Manchester)	30%
	Arrangement Production and Audio -Visual Reflective Analysis	3-5 minutes and 10-15 minutes	Week 13 (Week 26 BIMM Bristol and Manchester)	70%

<b>Total Teaching learning and Assessment</b>	233.5 Hrs
<b>Total Self-Directed Study</b>	944 Hrs

## Year 2

<b>Total Graded Assessments</b>	10
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<b>Timing of Graded Assessments</b>	
Term 1	2/3 Assessments
Term 2	2 Assessments
Term 3	5/4 Assessments

Module	Mode of assessment	Duration or word length	Submission Week	Weighting
Music Production Industry	Product Management Document	3000 words	Week 26	100%
Sound Studio Production	Peer Assessment Project Proposal	10 minutes	Week 9-10	20%
	Production Project and Audio-Visual Reflective Analysis	8 minutes and 10-15 minutes	Week 26	80%
Music and Sound for the Moving Image	Musical Ident and Descriptive Video	30 seconds and 5-10 minutes	Week 6 (Week 19 in some colleges)	30%
	Moving Image Project and Audio-Visual Reflective Analysis	4 minutes and 10 minutes	Week 13 (Week 27 in some colleges)	70%
Computer Music Production 2	Synthesis Production and Descriptive Video	2-3 minutes and 5-10 minutes	Week 7	30%
	Advanced Music Production Project and Audio-Visual Reflective Analysis	3-5 minutes and 10-15 minutes	Week 13	70%
Music Production in Context	Research Essay	4500 words	Week 25	100%
<b>Optional Modules – Students choose one of the following modules</b>				
Live Sound Production	Live sound Practical Exam and Reflective Analysis	20 minutes and 2000 words	Live Sound Practical Exam Week 25  Reflective Analysis Week 26	100%

Computer Music Performance	Performance Project and Reflective Analysis	5 minutes and 2000 words	Performance Project Week 25 Reflective Analysis Week 26	100%
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<b>Total Teaching learning and Assessment</b>	233.5 Hrs
<b>Total Self-Directed Study</b>	949 Hrs



## Year 3

Total Graded Assessments	9
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Timing of Graded Assessments	
Term 1	3/2 Assessments
Term 2	3 Assessments
Term 3	3/4 Assessments

Module	Mode of assessment	Duration or word length	Submission Week	Weighting
Production Project (double credit module)	Peer Assessment – Project Proposal	10 minutes	Week 9	20%
	Production Project and Critical Report	30 minutes and 4000 words	Week 26	80%
Professional Development	Patchwork Text Assessment	3000 words	Week 25	100%
Audio Post Production	Audio Post Production Critique	2500 words	Week 6 (Week 19 in some colleges)	30%
	Audio Post Production Project and Reflective Analysis	4 mins audio visual and 2500 words	Week 12 (Week 25 in some colleges)	70%
<b>Optional Group A – Students choose one of the following modules</b>				
Computer Music Design	Peer Assessment – Software Design Project Proposal	10 minutes	Week 7	20%
	Software Design Project and Audio-Visual Critical Analysis	Software artefact and 10-15 minutes	Week 13	80%
Sound and Music for Games	Peer Assessment – Interactive Audio Project Proposal	10 minutes	Week 7	20%
	Interactive Audio Project and Reflective Analysis	Interactive Audio Project and 10-15 minutes	Week 13	80%

Optional Group B – Students choose one of the following modules				
Immersive Environments	Peer Assessment – Immersive Project Proposal	10 minutes	Week 20	20%
	Immersive Project and Reflective Analysis	3-5 minutes of audio-visual content and 2000 words	Immersive Project Week 25 Reflective Analysis Week 26	80%
Video and Multimedia Production	Peer Assessment – Video Project Proposal	10 minutes	Week 20	20%
	Video Production Project and Reflective Analysis	4 minutes of audio-visual content and 2500 words	Week 25	80%

<b>Total Teaching learning and Assessment</b>	154.5 Hrs
<b>Total Self-Directed Study</b>	1015 Hrs

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## Accommodation and Living Costs

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## Disabled Access

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All teaching buildings at BIMM Bristol are Wheelchair accessible, however some class rooms are not accessible, students who wish to study either Professional Musicianship (Drums) or Music Production are advised to apply to a different BIMM college if they require wheelchair access.

### *BIMM London*

The main teaching building at BIMM London is wheelchair accessible. Our smaller second building offers full access to the student café – however, a small number of tutorial and lecture rooms are not wheelchair accessible. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

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## BA(Hons) Professional Musicianship – Course Specification

<b>Full Title of the Course &amp; Award</b>	BA (Hons) in Professional Musicianship
<b>Mode of Attendance</b>	Full-Time
<b>Length of course</b>	This course is taught as a three-year course at levels 4, 5 and 6.
<b>Start date</b>	Initial validation of 2--year course in 2003: first cohort 2003/04. Revalidation of 2-year course and validation of 1-year course in 2006: first cohorts 2006/07 Revalidation of 1-year & 2-year course plus Diploma exit award 2009: first cohorts 2009/10 Validation of 3-year course 2014: first cohorts 2015/16
<b>Awarding Institution</b>	University of Sussex
<b>Teaching Institution</b>	BIMM Institute Brighton; BIMM Institute Bristol; BIMM Institute Birmingham; BIMM Institute London; BIMM Institute Manchester; BIMM Institute Berlin
<b>UCAS Code</b>	W313
<b>Language of Study</b>	English
<b>Final Award</b>	Certificate of Higher Education (exit award – min 120 credits) Diploma of Higher Education (exit award – min 240 credits) Bachelor’s Degree with Honours (360 credits)
<b>FHEQ Level</b>	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6
<b>Reference Points</b>	QAA Subject Benchmark in Music (2008) FHEQ (2008) QAA Code of Practice (2004-2010) QAA Guidance on Programme Specifications (2006) UoS Partnership Procedures (2010-11)
<b>Minimum Period of Registration</b>	3 years
<b>Maximum Period of Registration</b>	6 years
<b>Admissions Criteria</b>	Minimum of 2 A-levels at grade E or above (32 UCAS Points), OR BTEC Level 3 equivalent, and five GCSE qualifications at grade A-C, including English Language. Overseas students where English is not their native language must meet a minimum English language requirement of IELTS 6.5. We require a minimum of 6.0 to be achieved in each band.



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## Course Structure

Year 1		
Module Name	Credits	Optionality
Essential Styles	20	Core
Techniques	20	Core
Music Business	20	Core
Artist Development & Entrepreneurship	20	Core
Live Performance Workshop	20	Core
Music Theory & Notation	20	Core
Year 2		
Module Name	Credits	Optionality
Research Methods	20	Core
Professional Musicianship	20	Core
Cultural Perspectives	20	Core
Performance in Context	20	Core
Applied Music Theory & Critical Listening	20	Core
Studio Musicianship	20	Optional
Studio Recording	20	Optional
Applied Music Business	20	Optional
Music Publishing	20	Optional
Year 3		
Module Name	Credits	Optionality
Professional Project	40	Core
Professional Development	20	Core
Analytical Perspectives	20	Core
Ensemble Performance	20	Optional Group A
Solo Performance	20	Optional Group A and Group B
Music Theory & Analysis	20	Optional Group B
Online Music	20	Optional Group B
Music Teaching Practice	20	Optional Group B

Each student takes 120 credits each year and will be required to have passed 360 credits to receive the full degree. Students must pass 120 credits each year to progress. The overall degree classification is based on grades achieved in year 2 and year 3.

In year two students choose one of the optional modules available.

In year three students choose two of the optional modules available, one from Group A and one from Group B. Students cannot choose Solo Performance twice.

## Timetables

Timetables are made available at enrolment. While every effort is made to make the timetables as student friendly as possible classes could be timetabled any time between 9am-6pm, Monday – Friday (9am -8pm at BIMM London only). Classes may also be at different BIMM buildings depending on tutor and resource availability.

On average, full time students will have around 9-11 class contact hours per week.

## Year Structure

Years at BIMM Institute are divided into three 10 week terms. The academic year usually starts late September/early October and runs until the end of June. The resit period is usually in August.

## Work Load

### Year 1

<b>Total Graded Assessments</b>	10
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<b>Timing of Graded Assessments</b>	
Term 1	1 Assessment
Term 2	3 Assessments
Term 3	6 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Essential Styles	Solo performance 1	10 minutes	Week 20	40%
	Solo performance 2	15 minutes	Week 27-30	60%
Techniques	Technical exercises Exam and Viva Voce	25 minutes	Week 27-30	100%
Music Business	Citation Task	500 words	Week 9	10%
	Current Developments Essay	2500 words	Week 25	90%
Artist Development & Entrepreneurship	Music Project Proposal	1500 words	Week 15	30%
	Music Project Presentation	15 minutes	Week 27-30	70%
Live Performance Workshop	Ensemble Performance 1	10 minutes	Week 18-19	40%
	Ensemble Performance 2	10 minutes	Week 28-29	60%
Music Theory & Notation	Written and Aural Exam	120 Minutes	Week 29	100%

<b>Total Teaching learning and Assessment</b>	286.5 Hrs
<b>Total Self-Directed Study</b>	960 Hrs

## Year 2

<b>Total Graded Assessments</b>	8-9
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<b>Timing of Graded Assessments</b>	
Term 1	0 Assessments
Term 2	2-4 Assessments
Term 3	5-6 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Research Methods	Presentation	10 minutes	Week 16-26	20%
	Research Project	3500 words	Week 27	80%
Cultural Perspectives	Short Essay	1000 words	Week 19	25%
	Long Essay	3000 words	Week 26	75%
Performance in Context	Performance Exam 1	10 minutes	Week 19-20	40%
	Performance Exam 2	20 minutes	Week 26-29	60%
Applied Music Theory & Critical Listening	Aural & Written Exam	120 minutes	Week 26	100%
Professional Musicianship	Performance Exam & Viva Voce	25 minutes	Week 26-29	100%
<b>Optional Modules – Students choose one of the following modules</b>				
Studio Musicianship	Practical Studio session and Evaluation	40 minutes	Week 25-29	100%
Studio Recording	Studio Recording Session Proposal	1000 words	Week 15	30%
	Practical Studio Recording	60 minutes	Week 23-29	70%
Applied Music Business	Business Case Study	3500 words	Week 26	100%
Music Publishing	Business Report	3500 words	Week 25	100%

<b>Total Teaching learning and Assessment</b>	225 Hrs
<b>Total Self-Directed Study</b>	960 Hrs



### Year 3

Total Graded Assessments	7 - 8
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Timing of Graded Assessments	
Term 1	1 Assessment
Term 2	1-2 Assessments
Term 3	5-6 Assessments

Module	Mode of assessment	Duration or word length	Submission Week	Weighting
Professional Project (double credit module)	Project Proposal	1500 words	Week 10	15%
	Either: Project Report & Portfolio, or Project Dissertation	Either: 4500 words + Evidence, or 8000 words	Week 27	85%
Professional Development	Patchwork Text Assessment	3000 words	Week 25	100%
Analytical Perspectives	Essay	3000 words	Week 26	100%
<b>Optional Group A - Students choose one of the following modules</b>				
Ensemble Performance	Ensemble Performance Exam 1	20 minutes	Week 19-20	50%
	Ensemble Performance Exam 2	20 minutes	Week 26-29	50%
Solo Performance	Solo Performance Exam 1	20 minutes	Week 19-20	50%
	Solo Performance Exam 2	20 minutes	Week 26-29	50%
<b>Optional Group B – Students choose one of the following modules</b>				
Online Music	Online Music Case Study	3500 words	Week 26	100%
Music Theory & Analysis	Compositional Analysis	3500 words	Week 27	100%
Music Teaching Practice	Practical Assessment	30 minutes	Week 22-27	50%
	Teaching Project Portfolio	2500 words	Week 28	50%
Solo Performance	Solo Performance Exam 1	20 minutes	Week 19-20	50%

<i>(NB May only be chosen in this group in addition to Ensemble Performance)</i>	Solo Performance Exam 2	20 minutes	Week 26-29	50%
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<b>Total Teaching learning and Assessment</b>	From 190 to 207.5 Hrs
<b>Total Self-Directed Study</b>	From 1016 to 1025 Hrs

\*All details above are provided for guidance only but are believed to be accurate at the time of writing. Some figures could be affected by national holidays and exam timetables. If any modules are added or removed from the course before you start you will be informed prior to enrolment. Modifications may be made in line with our [course modification policy](#) this may result in slight adjustments to contact hours and assessments. Optional modules may not run if the number of student who wish to take the course are too low, in this case you will be contacted and offered alternative modules.



## Assessments

### Practical Exams

Practical exams ask you to demonstrate a practical skill under exam conditions. These practical skills could include things such as your ability to play your instrument, your ability to perform in an ensemble setting or your ability to produce a recording or operate hardware/software. The skill being tested will depend on the module and course being taken. Some practical assessments also contain a viva voce style section where the examiner will ask you questions regarding your exam and the related subject area.

### Written exams

Many students will be familiar with this type of assessment. Written exams at BIMM are often used for theory and listening modules and are sat under exam conditions. For more details on exam conditions please refer to appendix 2 of [Section 15: BIMM-University of Sussex Undergraduate Academic Regulations](#)

### Practical coursework

Practical coursework often asks you to demonstrate a practical skill but, unlike practical exams, you work on the assessment piece in self-directed study time and hand in the final assessment for marking. Examples of this type of assessment include writing a song or mixing a recording.

### Multimedia coursework

Multimedia coursework contains a mixture of elements some written and some practical. An example of this type of assessment is creating a 3-page newspaper layout containing text and visual elements. On some courses, you may have to do portfolio assessments which you compile a mixture of audio/visual and written elements together this is usually done using online portfolio software.

### Written coursework

Written course work is used in all BIMM courses and can take several forms.

- Research essays – in these assessments you will be expected to conduct research into the chosen topic. This could include secondary research (reading) or primary research (conducting original research such as focus groups/questionnaires etc.). You will then be required to write an essay based on this research, putting forward clear and concise arguments.
- Reflective essays – in these assessments you are required to reflect on your professional practice or development activities and identify areas for improvement. These essays do require you to engage in adequate research which will depend on what the subject of the reflective essay is.

- Dissertation/ Final year project – most courses have a large final year project which is double weighted. This is usually a combination of detailed research and reflective elements. Most courses require you to undertake an active project as the subject of your dissertation and this project is normally agreed with your tutor.
- Blog assessments – these assessments require you to submit regular written tasks normally to an online blog which are then combined to form the final assessment submission. These written tasks contain a mixture of reflective and research elements.
- Patchwork Text Assessments – these assessments are constructed from smaller written tasks given to the student throughout the year. The student then combines these smaller written tasks and submits them along with a final piece of writing that links the tasks together. These written tasks could be research or reflection based.
- Case Study – these assessments require you to research and write about a specific entity or section of the industry related to your course. For example, a case study of a record Label would require you to look at how the company works, what has made them successful etc.

In some cases, an assessment may combine two or more of these types of written work.

### Presentations

In these assessments, you will be asked to make a planned presentation to an assessor or panel of assessors. Some presentation assignments ask you to reflect on your practice on the course while others are more academically focused and require you to engage in rigorous research.

## Teaching and learning

### Teaching

BIMM encourages its staff to employ a wide range of learning and teaching techniques. We provide training for new staff and many of our tutors are qualified teachers as well as industry professionals.

Most lessons will be in classes of 10-25 students however this will depend on the number of students that apply for a course and the resources that are available at the BIMM College you are applying to.

There are some larger lectures for bigger modules which are shared across multiple courses. These classes are delivered in a more traditional university lecture style to large groups of students.

For more detail on the teaching and Learning methods BIMM employs please see our [Learning and Teaching Strategy](#).

### Self-directed study

All courses at BIMM have self-directed study hours associated with them. During this time, you are expected to be engaging in appropriate learning activities for your course. This could include practicing your instrument, conducting research, writing assignments and preparing for upcoming classes.

### Formative Assessment

BIMM has a number of mechanisms for formative assessment which allow you to gain feedback before the final exam or coursework deadline.

Many modules have formative assignments built into them. In some cases, these are ungraded and are there purely so you can improve your final submission. Some modules use graded formative assessment, in these cases the formative assessment is only worth a small percentage of your final mark.

In-class activities are also used as an opportunity to provide feedback to students. During lessons, there are often opportunities to receive feedback from peers as well as the tutors and some lessons are heavily focused toward providing students who perform or present their work with feedback to help them improve.

Students can also take advantage of BIMM's tutorial system to gain additional feedback. The tutorial system allows you to book 1 to 1 sessions with tutors. You can use these sessions to gain specific feedback on any aspect of your work.

### Work based Learning

The BA (hons) Event Management, BA (hons) Music Journalism and BA (hons) Music Business contain modules that require you to undertake work based learning.

During the second year of these courses you are expected to undertake a work experience placement for a minimum of 40 hours.

BIMM offers support in finding placements but students are responsible for arranging this work experience themselves in an area relevant to the course they are studying. If you choose a placement that is not local, you may incur travel costs. Most internships in the music industry are unpaid but you may be able to negotiate the paying of travel expenses.

## Staff

BIMM is proud of its long history of employing music industry professionals to teach at all our colleges. We believe that through this practice we provide the best opportunities to our students to learn from tutors who understand their goals and have the knowledge and experience necessary to help make them a reality.

More information can be found regarding our tutors on our [staff page](#).

Unfortunately, BMM cannot guarantee which tutor will be teaching on individual modules as this will depend on tutor availability and when classes are timetabled.

Sometimes tutors are granted leave to engage in industry activities such as going on tour, conducting research or other professional development activities. This is vital to ensure that our tutors can give students the most current information, and share recent experiences, regarding a music industry that is constantly evolving and expanding into new areas.

Whenever a tutor goes on leave, whether it is due to industry activities or unavoidable factors such as illness or maternity leave, BIMM endeavours to ensure that lessons are covered by an industry professional with relevant experience in the subject. Through this practice, we aim to provide high quality learning opportunities throughout your course of study at BIMM.

## Language

All qualifications at BIMM are taught and assessed in English

## Costs

### Tuition fees

Accurate tuition fees information can be found on our [finance page](#).

Proof of Student Loan or other funding body's acceptance of funding for the tuition fees, together with extent of funding provided must be received by BIMM Institute on or before 15th August. If such funding doesn't cover the full cost of your course of study a payment for the outstanding amount must be received by 15<sup>th</sup> August.

If you do not intend to apply for or are not eligible for a student loan/grant fees must be paid in full by 15<sup>th</sup> August.

Payment can be paid via debit/credit card at [www.bimm.co.uk/pay](http://www.bimm.co.uk/pay) or via bank transfer.

Any queries related to finance can be directed towards [Financeenquiries@bimm.co.uk](mailto:Financeenquiries@bimm.co.uk).

## Additional Costs

Students who are thinking of applying to BIMM should read the [Essential Equipment](#) document which outlines what is required to successfully study at BIMM.

Most BIMM Colleges provide a limited number of rehearsal rooms, and free access to rehearsal facilities in local venues, unfortunately these can become fully booked at peak times and, at some colleges, are not available outside BIMM opening hours. Depending on when you want to rehearse and the frequency with which you want to rehearse you may need to pay for private rehearsal space.

## Accommodation and Living Costs

Information about accommodation and living cost at each BIMM college can be found on the [Essential Documents](#) page.

## Disabled Access

### *BIMM Berlin*

Unfortunately, BIMM Berlin is currently not wheelchair accessible. Students who require wheelchair access are advised to apply to another BIMM college

### *BIMM Birmingham*

All teaching buildings at BIMM Birmingham are wheelchair accessible.

### *BIMM Brighton*

At BIMM Brighton the majority of teaching buildings are wheelchair accessible. However, our BIMM East building is currently not wheelchair accessible, this mainly affects Music Production courses. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Bristol*

All teaching buildings at BIMM Bristol are Wheelchair accessible, however some class rooms are not accessible, students who wish to study either Professional Musicianship (Drums) or Music Production are advised to apply to a different BIMM college if they require wheelchair access.

### *BIMM London*

The main teaching building at BIMM London is wheelchair accessible. Our smaller second building offers full access to the student café – however, a small number of tutorial and lecture rooms are not wheelchair accessible. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Manchester*

All teaching buildings at BIMM Manchester are wheelchair accessible

For more information and details of how to apply for support please see our student disability guides (<http://www.bimm.co.uk/student-disability-guides/>)



## BA(Hons) Songwriting – Course Specification

Full Title of the Course & Award	BA (Hons) in Songwriting
Mode of Attendance	Full-time
Length of course	This course is taught as a three-year course at levels 4, 5 and 6.
Start date	Initial validation of three-year course in 2014: first cohort 2014/15.
Awarding Institution	University of Sussex
Teaching Institution	BIMM Brighton; BIMM Institute London; BIMM Institute Bristol; BIMM Institute Berlin; BIMM Institute Manchester; BIMM Institute Birmingham
UCAS Code	3C46
Language of Study	English
Final Award	Certificate of Higher Education (exit award only at level 4) Diploma of Higher Education (exit award only at level 5) Bachelors Degree with Honours
FHEQ Level	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6
Reference Points	QAA Subject Benchmark in Music (2008) QAA UK Quality Code (2012) UoS Partnership Procedures (2013-14)
Minimum Period of Registration	For the three-year course at levels 4,5, and 6: 3 years
Maximum Period of Registration	6 years (3-year Course)
Admissions Criteria	32 UCAS tariff score (2 A levels at grade E or above or equivalent vocational qualifications; 5 GCSEs at grade C or above, including English)  An equivalent qualification or experiential learning is acceptable via our AP(E)L processes
Date of Course Specification: Revisions:	September 2013, September 2016

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## Course Structure

### BA (hons) Songwriting

Year 1		
Module Name	Credits	Optionality
Songwriting Styles & Genres	20	Core
Songwriting Techniques	20	Core
Music Business	20	Core
Artist Development & Entrepreneurship	20	Core
Live Performance Workshop	20	Core
Music Theory in Practice	20	Core
Year 2		
Module Name	Credits	Optionality
Research Methods	20	Core
Cultural Perspectives	20	Core
Writing for Digital Media	20	Core
Music Publishing	20	Core
Creative Processes	20	Core
Performance in Context	20	Optional
Applied Music Theory & Critical Listening	20	Optional
Studio Musicianship	20	Optional
Studio Recording	20	Optional
Year 3		
Module Name	Credits	Optionality
Professional Project	40	Core
Professional Development	20	Core
Analytical Perspectives	20	Core
Commercial Songwriting	20	Core
Ensemble Performance	20	Optional
Music Teaching Practice	20	Optional
Music Theory & Analysis	20	Optional
Online Music	20	Optional

Each student takes 120 credits each year and will be required to have passed 360 credits to receive the full degree. Students must pass 120 credits each year to progress. The overall degree classification is based on grades achieved in year 2 and year 3.

In year two students choose one of the optional modules available.

In year three students choose one of the optional modules available.

## Timetables

Timetables are made available at enrolment. While every effort is made to make the timetables as student friendly as possible classes could be timetabled any time between 9am-6pm, Monday – Friday (9am -8pm at BIMM London only). Classes may also be at different BIMM buildings depending on tutor and resource availability.

On average, full time students will have around 9-11 class contact hours per week.

## Year Structure

Years at BIMM Institute are divided into three 10 week terms. The academic year usually starts late September/early October and runs until the end of June. The resit period is usually in August.

## Work Load

### Year 1

<b>Total Graded Assessments</b>	10
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<b>Timing of Graded Assessments</b>	
Term 1	1 Assessment
Term 2	3 Assessments
Term 3	6 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Songwriting Techniques	Composition Portfolio 1	1000 words plus recording	Week 20	40%
	Composition Portfolio 2	1500 words plus recording	Week 27	60%
Songwriting Styles & Genres	Arrangement Analysis Presentation and Q&A	15 minutes	Week 25-30	100%
Music Business	Citation Task	500 words	Week 9	10%
	Current Developments Essay	2500 words	Week 25	90%
Artist Development & Entrepreneurship	Music Project Proposal	1500 words	Week 15	30%
	Music Project Presentation	15 minutes	Week 27-30	70%
Live Performance Workshop (SW)	Ensemble Performance 1	10 minutes	Week 18-19	40%
	Ensemble Performance 2	10 minutes	Week 28-29	60%
Music Theory in Practice	Written & Aural Exam	120 minutes	Week 29	100%

<b>Total Teaching learning and Assessment</b>	286.5 Hrs
<b>Total Self-Directed Study</b>	960 Hrs

## Year 2

<b>Total Graded Assessments</b>	8-9
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<b>Timing of Graded Assessments</b>	
Term 1	0 Assessments
Term 2	2-4 Assessments
Term 3	5-6 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Research Methods	Presentation	10 minutes	Week 16-26	20%
	Research Project	3500 words	Week 27	80%
Cultural Perspectives	Short Essay	1000 words	Week 19	25%
	Long Essay	3000 words	Week 26	75%
Music Publishing	Business Report	3500 words	Week 25	100%
Writing for Digital Media	Showreel and written Critical Analysis	7-10 minutes and 2000 words	Week 28	100%
Creative Processes	Composition Portfolio	2 song recording and 2000 words	Week 26	100%
<b>Optional Modules – Students choose one of the following modules</b>				
Studio Musicianship	Practical Studio session and Evaluation	40 minutes	Week 25-29	100%
Studio Recording	Studio Recording Session Proposal	1000 words	Week 15	30%
	Practical Studio Recording	60 minutes	Week 23-29	70%
Applied Music Theory & Critical Listening	Aural & Written Exam	120 minutes	Week 26	100%
Performance in Context	Performance Exam 1	10 minutes	Week 19-20	40%
	Performance Exam 2	20 minutes	Week 26-29	60%

<b>Total Teaching learning and Assessment</b>	225 Hrs
<b>Total Self-Directed Study</b>	960 Hrs

### Year 3

<b>Total Graded Assessments</b>	7 - 8
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<b>Timing of Graded Assessments</b>	
Term 1	1 Assessment
Term 2	1-2 Assessments
Term 3	5-6 Assessments

<b>Module</b>	<b>Mode of assessment</b>	<b>Duration or word length</b>	<b>Submission Week</b>	<b>Weighting</b>
Professional Project (double credit module)	Project Proposal	1500 words	Week 10	15%
	Either: Project Report & Portfolio, or Project Dissertation	Either: 4500 words + Evidence, Or: 8000 words	Week 27	85%
Professional Development	Patchwork Text Assessment	3000 words	Week 25	100%
Analytical Perspectives	Essay	3000 words	Week 26	100%
Commercial Songwriting	Negotiated Commercial Project Portfolio	10-minute recording, 1500 word essay and digital branding package	Week 25	100%
<b>Optional Modules - Students choose one of the following modules</b>				
Ensemble Performance	Performance Exam	20 minutes	Week 19-20	50%
	Performance Exam	20 minutes	Week 26-29	50%
Online Music	Online Music Case Study	3500 words	Week 26	100%
Music Theory & Analysis	Compositional Analysis	3500 words	Week 27	100%
Music Teaching Practice	Practical Assessment	30 minutes	Week 22-27	50%
	Teaching Project Portfolio	2500 words	Week 28	50%

<b>Total Teaching learning and Assessment</b>	175.5 Hrs
<b>Total Self-Directed Study</b>	1013 Hrs

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### Practical Exams

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Multimedia coursework contains a mixture of elements some written and some practical. An example of this type of assessment is creating a 3-page newspaper layout containing text and visual elements. On some courses, you may have to do portfolio assessments which you compile a mixture of audio/visual and written elements together this is usually done using online portfolio software.

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- Research essays – in these assessments you will be expected to conduct research into the chosen topic. This could include secondary research (reading) or primary research (conducting original research such as focus groups/questionnaires etc.). You will then be required to write an essay based on this research, putting forward clear and concise arguments.
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- Patchwork Text Assessments – these assessments are constructed from smaller written tasks given to the student throughout the year. The student then combines these smaller written tasks and submits them along with a final piece of writing that links the tasks together. These written tasks could be research or reflection based.
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### Presentations

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## Teaching and learning

### Teaching

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BIMM has a number of mechanisms for formative assessment which allow you to gain feedback before the final exam or coursework deadline.

Many modules have formative assignments built into them. In some cases, these are ungraded and are there purely so you can improve your final submission. Some modules use graded formative assessment, in these cases the formative assessment is only worth a small percentage of your final mark.

In-class activities are also used as an opportunity to provide feedback to students. During lessons, there are often opportunities to receive feedback from peers as well as the tutors and some lessons are heavily focused toward providing students who perform or present their work with feedback to help them improve.

Students can also take advantage of BIMM's tutorial system to gain additional feedback. The tutorial system allows you to book 1 to 1 sessions with tutors. You can use these sessions to gain specific feedback on any aspect of your work.

### Work based Learning

The BA (hons) Event Management, BA (hons) Music Journalism and BA (hons) Music Business contain modules that require you to undertake work based learning.

During the second year of these courses you are expected to undertake a work experience placement for a minimum of 40 hours.

BIMM offers support in finding placements but students are responsible for arranging this work experience themselves in an area relevant to the course they are studying. If you choose a placement that is not local, you may incur travel costs. Most internships in the music industry are unpaid but you may be able to negotiate the paying of travel expenses.

## Staff

BIMM is proud of its long history of employing music industry professionals to teach at all our colleges. We believe that through this practice we provide the best opportunities to our students to learn from tutors who understand their goals and have the knowledge and experience necessary to help make them a reality.

More information can be found regarding our tutors on our [staff page](#).

Unfortunately, BMM cannot guarantee which tutor will be teaching on individual modules as this will depend on tutor availability and when classes are timetabled.

Sometimes tutors are granted leave to engage in industry activities such as going on tour, conducting research or other professional development activities. This is vital to ensure that our tutors can give students the most current information, and share recent experiences, regarding a music industry that is constantly evolving and expanding into new areas.

Whenever a tutor goes on leave, whether it is due to industry activities or unavoidable factors such as illness or maternity leave, BIMM endeavours to ensure that lessons are covered by an industry professional with relevant experience in the subject. Through this practice, we aim to provide high quality learning opportunities throughout your course of study at BIMM.

## Language

All qualifications at BIMM are taught and assessed in English

## Costs

### Tuition fees

Accurate tuition fees information can be found on our [finance page](#).

Proof of Student Loan or other funding body's acceptance of funding for the tuition fees, together with extent of funding provided must be received by BIMM Institute on or before 15th August. If such funding doesn't cover the full cost of your course of study a payment for the outstanding amount must be received by 15<sup>th</sup> August.

If you do not intend to apply for or are not eligible for a student loan/grant fees must be paid in full by 15<sup>th</sup> August.

Payment can be paid via debit/credit card at [www.bimm.co.uk/pay](http://www.bimm.co.uk/pay) or via bank transfer.

Any queries related to finance can be directed towards [Financeenquiries@bimm.co.uk](mailto:Financeenquiries@bimm.co.uk).

## Additional Costs

Students who are thinking of applying to BIMM should read the [Essential Equipment](#) document which outlines what is required to successfully study at BIMM.

Most BIMM Colleges provide a limited number of rehearsal rooms, and free access to rehearsal facilities in local venues, unfortunately these can become fully booked at peak times and, at some colleges, are not available outside BIMM opening hours. Depending on when you want to rehearse and the frequency with which you want to rehearse you may need to pay for private rehearsal space.

## Accommodation and Living Costs

Information about accommodation and living cost at each BIMM college can be found on the [Essential Documents](#) page.

## Disabled Access

### *BIMM Berlin*

Unfortunately, BIMM Berlin is currently not wheelchair accessible. Students who require wheelchair access are advised to apply to another BIMM college

### *BIMM Birmingham*

All teaching buildings at BIMM Birmingham are wheelchair accessible.

### *BIMM Brighton*

At BIMM Brighton the majority of teaching buildings are wheelchair accessible. However, our BIMM East building is currently not wheelchair accessible, this mainly affects Music Production courses. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Bristol*

All teaching buildings at BIMM Bristol are Wheelchair accessible, however some class rooms are not accessible, students who wish to study either Professional Musicianship (Drums) or Music Production are advised to apply to a different BIMM college if they require wheelchair access.

### *BIMM London*

The main teaching building at BIMM London is wheelchair accessible. Our smaller second building offers full access to the student café – however, a small number of tutorial and lecture rooms are not wheelchair accessible. If you require wheelchair access every effort will be made to arrange different rooms that are accessible.

### *BIMM Manchester*

All teaching buildings at BIMM Manchester are wheelchair accessible

For more information and details of how to apply for support please see our student disability guides (<http://www.bimm.co.uk/student-disability-guides/>)

