



BIMM

INSTITUTE **DUBLIN**
BIMM.IE



APPLICANT GUIDE TO CAO

BA (HONS)
COMMERCIAL
MODERN MUSIC

THE UK & EUROPE'S
MOST CONNECTED
MUSIC COLLEGE

YOUR MUSIC CAREER **STARTS HERE**

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A photograph of a musician playing a bass guitar on stage. The musician is wearing a white tank top and is captured in a dynamic pose, leaning forward. The background is dark with some stage lighting. The text 'APPLICANT GUIDE TO CAO' is overlaid on the bottom left of the image.

APPLICANT GUIDE TO CAO

THIS IS YOUR GUIDE TO MAKING AN APPLICATION THROUGH THE CAO FOR THE BA (HONS) COMMERCIAL MODERN MUSIC. APPLICATIONS FOR THE CPD DIPLOMA IN PROFESSIONAL MUSICIANSHIP AND THE BA (HONS) MUSIC PRODUCTION ARE MADE DIRECTLY TO THE COLLEGE, AND APPLICATION FORMS CAN BE OBTAINED BY EMAILING INFO@BIMM.IE.

Anyone who wishes to apply for Commercial Modern Music should apply via the CAO, including EEA citizens and mature applicants. Non-EEA citizens will need to apply via the International Admissions office at DIT.

To make an online application through the CAO you need to go to www.cao.ie/apply.php. You can also apply by post, but an online application allows you to log in regularly to check your application and it's also much quicker. There are helpful guides and demonstrations on the CAO website, as well as a detailed handbook. We recommend you make good use of these resources before beginning your application as they explain the system fully.

COURSE CODE

The course code for Commercial Modern Music is DT506. The course is validated by DIT so if you are searching for the course online it will come under the course listings for DIT. You can use the same course code no matter which stream (Guitar, Bass, Drums, Vocals or Songwriting) you choose to study. You will make this choice after you have applied via the CAO.

DEADLINE

The deadline to apply for DT506 is 1st February at 5.15pm GMT. The course is Restricted Entry which means the usual late application rules do not apply, and if you miss the deadline of 1st February you will not be able to apply for the course. The only exception to this is if you submitted a CAO application before the deadline of 1st February, you may add a Restricted Entry course to your existing application until 1st March.

FEES

The cost of a normal online application is €40. However, a discounted rate of €25 is available if you apply online before 20th January.



SOME TIPS FOR COMPLETING YOUR APPLICATION

Don't leave it to the last minute! If you experience a technical problem and don't get to submit your application before the deadline, there is nothing we can do to help you. Allow yourself plenty of time to get your application in.

The courses you enter on your CAO application should be listed in genuine order of preference, not based on what results you think you might get in your Leaving Cert. When it comes to the offer stages you will be offered your highest preference for which you meet the entry requirements, so make sure that what you really want to do is top of your list.

Make sure to save your information at regular stages in case your internet browser times out and you lose any information you entered. You will be issued with a CAO number which you can use to log in to your application and check that all the information in your application is correct.

If you have done your Leaving Cert previously you'll need to upload your results or post them to the CAO. Normally, these documents should be sent to the CAO within 7 days of making your application. If you are waiting to receive results in the summer they should be sent to the CAO as soon as possible, a minimum of 10 days before the first round of offers.

AFTER THE DEADLINE

About a week after the deadline we receive a list of all on-time applicants from the CAO. We will contact all applicants by email to begin the audition process. We'll send out the audition requirements and ask applicants to choose which stream they wish to audition for. Make sure to keep an eye on your email around this time so you don't miss out on this important information!

OFFERS

After the auditions have been completed we will contact each applicant to let them know the outcome of their audition. This usually happens late in May. If you have passed your audition we will let you know how many additional points you have been awarded. Applicants may gain up to 600 additional points at audition which will be added to Leaving Cert points for entry to DT506.

After that offers will be issued to successful applicants by the CAO in mid-August (mature applicants may receive offers in early July). If you receive an offer make sure to follow the instructions carefully on how to accept your place. You will have just 7 days to accept an offer. If you do not accept the offer within this time your place will be offered to another applicant.

If you passed your audition and did not receive an offer, check that you have definitely met the academic requirements (and required number of points if you just completed your Leaving Cert). If you are confident that you should have received an offer call the Admissions Office at DIT immediately on **01 402 3445** with your CAO number. They may ask you to submit evidence of your academic qualifications to them so make sure you have that information to hand.

CONCERNS

If you have any concerns about your CAO application we recommend contacting the CAO directly on 091 509800 or via the Contact CAO section of their website. We cannot access individual CAO applications so we can only advise on the admissions process for BIMM.

If you have any questions about the admissions process please contact the Admissions team on **01 5133 666** or email info@bimm.ie.